

# ARKENGARTHDALE PARISH COUNCIL

Clerk to the Council – Lisa Bridge

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## DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN ST MARY'S CHURCH, ARKENGARTHDALE ON MONDAY 5<sup>th</sup> June 2023 AT 7.00 PM.

**Present:** Councillor P Harker (Vice-Chair), Councillor S. Atkinson, Councillor R Stones, Councillor N Barningham, Councillor Peacock, Clerk L. Bridge and Clerk Sue Dray.

### 1. Election of Officers and Declarations of Acceptance

- 1.1. It was proposed by Councillor Harker and seconded by Councillor Stones and unanimously agreed that Councillor Stubbs be the Chairman for the coming year.
- 1.2. It was proposed by Councillor Atkinson and seconded by Councillor Barningham and unanimously agreed that Councillor P Harker be the Vice-Chair for the coming year.

### 2. Declarations of Acceptance and Notifications of Pecuniary and Other Interests.

Were all completed and signed at the meeting apart from Councillor Stubbs who was unable to attend.

### 3. Appointment of a Parish Councillor, as a voting representative of the Parish Council, at the YLCA Branch Meetings in their area.

It was proposed by Councillor Stones and seconded by Councillor Atkinson and unanimously agreed that Councillor Harker be the YLCA Representative for the year.

### 4. Apologise for absence and approve reasons for absence.

Councillor S Stubbs

### 5. Declarations of interest

Councillor Barningham declared an interest in item 14.2.

### 6. Appointment of the Clerk.

It was agreed by all the Councillors that Lisa Bridge should continue to be clerk until Friday, then Sue Dray would take over the Clerks position.

### 7. Minutes of the last Annual Parish Council meeting

The minutes of the Annual Parish Council meeting on 16<sup>th</sup> May 2022 were confirmed as a true and correct record by the Council. Proposed by Councillor Stones and seconded by Councillor Barningham.

### 8. Minutes of the Annual meeting of the Parish in 2022

The minutes of the Annual Parish Council meeting on 16<sup>th</sup> May 2022 were confirmed as a true and correct record by the Council. Proposed by Councillor Stones and seconded by Councillor Atkinson.

### 9. Minutes of the last Annual meeting of the Parish

The minutes of the Annual Parish Council meeting on 3<sup>rd</sup> April 2023 were confirmed as a true and correct record by the Council. Proposed by Councillor Barningham and seconded by Councillor Harker.

## 10. Minutes of the last Parish Council meeting

The minutes of the Annual Parish Council meeting on 3<sup>rd</sup> April 2023 was confirmed as a true and correct record by the Council. Proposed by Councillor Harker and seconded by Councillor Barningham.

## 11. Banking Arrangements

- 11.1. It was agreed by all Councillors to add Sue Dray as an authorised signatory to all the bank accounts, proposed by Councillor Atkinson and seconded by Councillor Stones.
- 11.2. It was agreed by all Councillors to remove Lisa Bridge as an authorised signatory from all the bank accounts from Friday the 9<sup>th</sup> of June 2023, as proposed by Councillor Atkinson and seconded by Councillor Stones.
- 11.3. It was agreed by all Councillors to add Sue Dray to bankline, proposed by Councillor Atkinson and seconded by Councillor Barningham.
- 11.4. It was agreed by all Councillors to remove Lisa Bridge from Bankline, as proposed by Councillor Atkinson and seconded by Councillor Barningham.
- 11.5. It was agreed by all Councillors that this is in addition to the existing signatories Councillor Stubbs and Councillors Atkinson.

## 12. Public session

There were no members of the public attended.

## 13. Annual Governance and Accountability Return.

- 13.1. It was agreed that Arkengarthdale Parish Council was exempt from external audit for the year 2022/23 as its annual turnover had not exceeded £25,000. The Certificate of Exemption was signed at the meeting by Councillor Harker. The Statement of Accounts was viewed by all Councillors.
- 13.2. The Annual Internal Audit Report for 2022/23 included on page 4 of the Annual Governance and Accountability Return 2022/23 was received and noted. This was not itemised on the Agenda in error.
- 13.3. The Annual Governance Statement 2022/23 Section 1 on page 5 of the Annual Governance and Accountability Return 2022/23 was approved and signed at the meeting.
- 13.4. The Accounting Statements 2022/23 Section 2 on page 6 of the Annual Governance and Accountability Return 2022/23 were approved and signed at the meeting.
- 13.5. In accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities Regulations 2015, and the Transparency Code for Smaller Authorities) it was resolved that the following documents would be published on the Parish Council website.
  - **Annual Internal Audit Report 2022/23**
  - **Section 1 – Annual Governance Statement 2022/23**
  - **Section 2 – Accounting Statements 2022/23**
  - **Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.**
  - **Certificate of Exemption – AGAR 2022/23 Form 2.**
- 13.6. Councillors thanked David Williams for undertaking the internal audit and it was agreed that a donation of £60 would be made to the Reeth and District Community Sports Club, proposed by Councillor Barningham and seconded by Councillor Stones.

## 14. Maintenance Arrangements

- 14.1. It was agreed to maintain the Grass Cutting Allowance at £800.00, which could be reviewed if the need arose.

- 14.2.** It was agreed to leave the War Memorial Maintenance at £40.00 per year. This payment was due and it was agreed that a payment of £40 would be made to R.Hutchinson for 2022-23.
- 14.3.** It was proposed to increase the Seat and Bench repair to £1,000. This would be reviewed at the next meeting when the Bench Policy would be discussed further.

**15. Ongoing matters.**

**15.1. B4RN**

- 15.1.1.** It was noted there is a delay because even though voucher priority was granted for Arkengarthdale it was not granted for Reeth, which it required to be able to proceed.

**15.1.2. Commercial Mobile Signal**

- 15.1.2.1.** The letter from Rishi Sunak dated 27<sup>th</sup> of April 2023, was considered and the Councillors instructed the clerk to reply with the following points. That the Councillors are very disappointed that Arkengarthdale is being left behind again. The signal outside Arkengarthdale was getting worse, dropping from 4G to closer to 3G (H+) at times. However, this was still better than Arkengarthdale which had nothing.

**15.2. St Mary's Community Hub**

- 15.2.1.** It was noted that a further payment had been received of £20,505.16 which brought the total to £29,062.59 in grant payments. It was agreed to forward these funds to St Mary's.
- 15.2.2.** It was noted that a further payment of £9,281.32 had been received making a total of £38,343.91 in grant payments. It was agreed to forward these funds to St. Mary's on receipt of the appropriate certificates.

**15.3. Langthwaite Pinfold**

- 15.3.1.** It was noted that this had now been completed which included removing and clearing the ivy, renovation of the square base, installing the bench and repairs to the wall where it had been damaged by the ivy.

**15.4. Garbutt's Cottage, The Green, Langthwaite Streetlight No 3**

- 15.4.1.** It was noted that this is now completely repaired and working.

**15.5. Riverside wall at Whaw - 101009253520**

- 15.5.1.** It was noted that the clerk had requested an update on the 18<sup>th</sup> of May but had so far not received a response. Councillor Peacock informed the Council that she had also requested an update on this issue. She explained further that even though it was on the list of jobs to do this summer that due to the cost-of-living issues this year, the North Yorkshire Council's budget had experienced a considerable shortfall which had to be supplemented by the reserve account, but she would continue to chase this up.

**15.6. Drainage at Rydal House, CB Yard - 101009714648**

- 15.6.1.** The Councillors had no further updates on this issue and as far as they were concerned there was not going to be any work done to remedy the problem.

**15.7. Drainage at Old Vicarage, Langthwaite - 101009802981**

- 15.7.1.** The update from the Councillors was nothing further had been done and as much as Councillor Harker had returned the call from Highways telling he was available for a meeting, no one came back to him to arrange it. Councillor Peacock arranged a date with Councillor Harker which she would pass on to Highways.

**15.8. Whaw Bridge, 101009947006 or 101009948144**

**15.8.1.** The update was provided by Councillor Atkinson who stated that no work had been done yet, but the bridge had noticeably shifted and he was concerned that it was so fragile if someone leaned on it, it would collapse into the river.

**15.9. Various potholes**

**15.9.1.** West of Crooks Bridge, 101009817980 & 101009906828 to note there are no further updates on these potholes.

**15.9.2.** Whaw to Eskeleth, 101009922546

**15.9.3.** Kitley Hill Cottage track, 101009927128

**15.9.4.** CB Yard 101009972737 it was noted that the clerk had reported this and the Councillors updated her that this had been repaired.

**15.9.5.** The Councillors considered any other potholes that needed to be reported. Councillor Barningham reported that there were a couple of very large ones near the county border on Stang Top which had caused considerable damage to her car. Also, from the War Memorial to the Old Methodist Church, that side of the road was in very poor condition.

**16. Benches**

**16.1.** There had not been a complete bench survey and there were other benches known to need repair, a proper survey needed to be done.

**16.2.** The Draft Bench Policy was considered and Councillor Barningham raised the issue of a lot of the benches were not on parish land therefore why were the Parish Council maintaining them and as they weren't on parish land would they be covered under the insurance? It was decided that this needed to be discussed further at the next meeting.

**16.3.** To note there were no further updates about the Adam Hollingsworth bench, which is on private land.

**16.4.** It was noted that the Crolla Bench was below Bouldershaw Farm near a small bridge and so far the repairs had not been completed yet. The clerk has checked the Asset register and is unsure if this bench is on the list.

**17. Arkengarthdale Community Emergency Plan**

**17.1.** As Rik Lewis was unable to attend it was decided to move this item to the August meeting. Debra Southwell was informed and confirmed she would be able to attend this meeting.

**17.2.** Refer to the above.

**18. Parish Council Policies**

**18.1.** The Bench Policy was considered and all the Councillors agreed to adopt it but discuss it further in the August meeting.

**18.2.** The Website Policy was considered and all Councillors decided to adopt it.

**18.3.** The North Yorkshire Code of Conduct and Complaints Procedure was considered and all the Councillors decided to adopt it.

**19. Planning applications to consider**

**19.1.** There were no planning applications to consider.

**20. Planning decisions received.**

**20.1.** The crown reduction of an Ash tree at The White House, Arkle Town was noted.

**21. Matters requested by Councillors**

- 21.1. It was considered whether to pay the Coronation Grant money to The Red Lion, and all agreed to proceed. It was agreed that a payment of £200 would be made to The Red Lion Inn, of which £174 was the RDC King's Coronation Grant and an additional £26 was a contribution from the Parish Council. It was noted that in the future community events would be advertised more rigorously.
- 21.2. The information about the electric car charging points in Langthwaite was noted.

**22. Matters requested by the Clerk**

- 22.1. The email from Vision ICT was considered and decided to proceed with the Google Analytics upgrade at a cost of £40 as otherwise they would not be able to get information about the performance of the website.
- 22.2. It was noted that the clerk would share the information about the Planning Reforms course she attended online, this had already been done.

**23. Financial**

- 23.1. The community defibrillator the costs and grants to replace the it was considered. It was decided that the Council would contribute £200.00, if Diane Coleman could put in £50.00 from the Community Fund, then Councillor Peacock would apply for the remainder of £350 from her Locality Fund. A quote for the defibrillator had been received for £611.94.
- 23.2. The Cenotaph quote was considered and all Councillors agreed.
- 23.3. The Bench repair quote was considered and all the Councillors agreed in principle, but noted that this would be considered in relation to the Bench Policy, which would be discussed at the next meeting (Item 14.3 refers).
- 23.4. The Ore Cart was mentioned by Councillor Harker as there was a possible safety issue. Councillor Stones agreed to remove the stones from it and store them at his house until a repair could be organised.

**23.5. To approve the following amounts to Payments**

L Bridge	Salary May and to the 9 <sup>th</sup> of June which had not been calculated yet.	£203.53
Lime Stone Chippings	Stubbs Electrical for JT Atkinson quote	£ 52.22
YLCA	Annual membership invoice	£130.00
Zurich Insurance	Town and Parish Policy	£257.60
Barker Partnership	Annual Payroll Invoice	£288.00
Coleman & Richardson	Pifold clear and repair	£1,200.00
Coleman & Richardson	Renovation of the Pifold wall	£750.00

**Payments made/amendments**

None

Proposed and Seconded by Councillors Stones and Councillor Harker.

**23.6. Payments received (1 April – 31 May 2023)**

NYC Precept	£ 4,500.00
Interest £0.63+£0.89+£6.03+£1.11=	£ 8.66
NYC CIF-77 St Mary's grant	£20,505.16
NYC CIF-77 St Mary's grant	£ 9,281.32
Northern Powergrid Way Leave	£ 60.00

<b>Main Account Balance on 31<sup>st</sup> May 2023</b>	£14,698.19
<b>Bench Account on 31<sup>st</sup> May 2023</b>	£1,141.00
<b>Arkengarthdale Emergency Community Fund on 31<sup>st</sup> May 2023</b>	£5,309.69

## 24. Highways

- 24.1. No notifications.

## 25. Streetlights – To note there is nothing new to report

## 26. Correspondence

- 26.1. The Yorkshire Dales Changes to Boundaries North and South Langthwaite was considered and the Councillors approved the statement which was submitted. See the end of the Minutes for the full statement.
- 26.2. The email regarding item 26.1 was noted and considered when the statement was written.
- 26.3. It was considered whether to enter the Richmond Rotary Best Kept Village 2023 and decided not to proceed.
- 26.4. The email about Verge Cutting and the Biodiversity Emergency was considered and the Councillors stated that they cut the minimum number of verges and this was done on the basis of safety.
- 26.5. Two Dales Crime Report for April 2023 was noted.
- 26.6. The National Park's newsletter was noted.
- 26.7. The YLCA training courses and various other emails were noted.
- 26.8. The bulletin from NALC's Chief Executive was noted.
- 26.9. The invitation to attend the Parish Forum Meeting was noted.
- 26.10. The latest updates from National Highways about the A66 were noted.
- 26.11. The launch of the North Yorkshire Council Community Awards was noted.
- 26.12. It was noted that the clerk had requested BT repaint the kiosk in Langthwaite and that they said it would probably be done before September.
- 26.13. The North Yorkshire Bring Me Sunshine Dementia Strategy events were noted.
- 26.14. NALC's call for information to assist with their planning case study was noted.
- 26.15. The invitation to a Zoom meeting with Assistant Constable Scott Bisset was noted.
- 26.16. The Making Space for Nature event in Addingham was noted.
- 26.17. The North Yorkshire Council's Let's Talk Transport launch was noted.

## 27. North Yorkshire Council report

- 27.1. Councillor Peacock encouraged people to engage with North Yorkshire Council's Let's Talk Transport survey. She reported that there was a major shortage of staff in the areas of community work such as care homes etc, currently 65 vacancies. She will also be doing a surgery at Hudson House on Friday the 21<sup>st</sup> of July between 10am and 12pm, as the Councillor for the Upper Dales. All are welcome with any questions or problems.

## 28. Future Meetings

- 28.1. The next meeting is on Monday the 7<sup>th</sup> August 2023, in St Mary's Church at 7 pm.

**The meeting finished at 9.26 pm**

## **26.1 Statement from Councillors regarding the YDNP, Changes to Boundaries North and South Langthwaite**

Q1. No housing development sites have been identified. The boundaries are drawn so tight around existing properties preventing meaningful development.

The former Arkengarthdale Primary School Playing Field (shaded green on Map 52 and not shaded green on Map 56 Northern boundary) is not considered to be appropriate for development due to the loss of view to Scar House and Hillside much admired by local residents and visitors alike.

The recent Planning Application from the CB Hotel to build staff accommodation on the land created a considerable amount of local interest. Whilst the Parish Council felt it was important to support local businesses and that the revised plans had gone a long way to addressing previous concerns regarding the appearance of the proposed building, given the level of the local objection, it was felt the development should be sited closer to the CB Hotel.

We are concerned about changes to the plan with regards to opening the flood gates for new housing developments popping up on greenfield land and therefore the areas chosen should be thought about carefully.

We would prefer to see more development/conversion of redundant, existing buildings.

Q2 Are there any alternative sites that should be considered for housing development?

Adjoining small unused field south of Langthwaite car park.( owned by North Yorkshire Council)  
Land North West of Arkengarthdale Methodist Church Langthwaite planning ref R/01/161

Q3 Are the housing development boundaries shown on the accompanying maps (56) appropriate? If not what changes are needed and why?

The proposed boundaries are drawn so tight around existing properties that there is little or no room for development.

Areas that allow affordable housing for a sustainable future and help reduce our aging population need to be identified.

Q4 Are the important open spaces identified on the accompanying maps appropriate? If not, what changes are needed, and why?

The open spaces identified are appropriate.