

# ARKENGARTHDALE PARISH COUNCIL

Clerk to the Council – Lisa Bridge  
Email: [arkengarthdale21@outlook.com](mailto:arkengarthdale21@outlook.com)

---

## DRAFT MINUTES OF A MEETING HELD IN ST MARY'S CHURCH, ARKENGARTHDALE ON MONDAY 3<sup>RD</sup> APRIL 2023 AT 7.15 PM.

**Present:** Councillor S. Stubbs (Chair), Councillor P Harker (Vice-Chair), Councillor S. Atkinson, Councillor R Stones, Councillor N Barningham and Clerk L. Bridge.

### 1. Apologise for absence and approve reasons for absence.

Councillor Peacock

### 2. Declarations of interest

None.

### 3. Minutes of the last meeting

The minutes of the meeting on 8<sup>th</sup> March 2023 was confirmed as a true and correct record by the Council. Proposed by Councillor Stones and seconded by Councillor Harker.

### 4. Public session.

There was one member of the public in attendance.

### 5. Ongoing matters.

#### 5.1. B4RN

5.1.1. It was noted there is a delay because even though voucher priority was granted for Arkengarthdale it was not granted for Reeth, which is required to proceed.

#### 5.1.2. Commercial Mobile Signal

5.1.2.1. It was noted that Rishi Sunak's office is waiting for a briefing from EE.

#### 5.1.3. Arkengarthdale Fibre Broadband

5.1.3.1. It was noted that there are no further updates.

#### 5.2. St Mary's Community Hub

5.2.1. It was noted that a further payment had been received making the total £8,557.43 of Phase 1 grants received so far

#### 5.3. Langthwaite Pinfold

5.3.1. It was noted there are no further updates.

#### 5.4. Garbutt's Cottage, The Green, Langthwaite Streetlight No 3

5.4.1. It was noted that the clerk had asked streetlights to investigate this and she was informed by Councillor Stone that it is now working.

#### 5.5. Riverside wall at Whaw.

5.5.1. It was noted that repairs were waiting for spring/summer. There was concern expressed that they had not secured funding yet but agreed to wait for a further update.

#### 5.6. Drainage at Rydal House, CB Yard

5.6.1. It was noted that there were no further updates.

## **5.7. Drainage at Old Vicarage, Langthwaite**

- 5.7.1. It was noted that there were no updates but that the water was still flooding onto the road from the grass verge. The clerk will ask for further information.

## **6. Benches**

- 6.1. The bench maintenance inspection was considered and the clerk was asked to look for the list and pictures of the benches.
- 6.2. It was considered to limit the lease on the memorial benches to 25 years at a time with all the existing benches starting at 25 years and all new requests would only be considered from residents of the Dale and those with a very strong connection. This is due to a shortage of areas to place benches without the landscape becoming overcrowded and unsightly. This was proposed by Councillor Stubbs proposed and Councillor Stone seconded the motion. All councillors voted in favour of these changes. The clerk will write a bench policy for adoption at the next meeting.
- 6.3. To note there were no further updates about the Adam Hollingsworth bench.
- 6.4. It was considered whether to grant permission to maintain the Crolla bench. The clerk was asked to find out where it was and take it from there.

## **7. Arkengarthdale Community Emergency Plan**

- 7.1. To proceed with the Community Emergency Plan was considered, along with the elements of time to organise, lack of response to the request for volunteers and the previous emergencies which they had dealt with without a plan by just being a community. Councillor Barningham mentioned that a new resident to the area had experience in planning these sorts of things and it was decided to invite her to the next meeting and discuss it then.
- 7.2. This was put on hold until the next meeting.

## **8. Arkengarthdale Flood Action Plan.**

- 8.1. Refer to Item 7.1

## **9. Parish Council Policies**

- 9.1. The reviewed Model Code of Conduct was considered and it was proposed to adopt it by Councillor Stubbs and seconded by Councillor Barningham, all voted to adopt it.

## **10. Planning applications to consider**

- 10.1. There were no planning applications to consider.

## **11. Planning decisions received.**

- 11.1. The removal of two Ash trees at Brae Side, Arkle Town was noted.

## **12. Matters requested by Councillors**

- 12.1. It was considered to create a protocol for items put on the website, the clerk will start it for adoption at a later meeting.
- 12.2. It was considered whether to add Councillor Atkinson as an authorised signatory for the Council and Banking, this was proposed by Councillor Stubbs and seconded by Councillor Stone with all voting in favour.
- 12.3. The reporting of potholes west of Beck Crooks Bridge was noted, with an update from Councillor Harker that these holes had been repaired but the remainder of this section of road is in very poor condition and deteriorating rapidly.
- 12.4. It was considered to increase the Greenkeeper's hourly rate to £18.00 which all agreed was fair, this was proposed by Councillor Stubbs and seconded by Councillor Stones.

**13. Matters requested by the Clerk**

- 13.1. It was noted that the clerk will be terminating her employment on the 9<sup>th</sup> of June.
- 13.2. It was noted that the clerk's position has been advertised with the same terms of 17.5 hours per month as on the NALC/SLCC model contract conditions of employment, paid at fixed spinal column point 7 (currently £11.61 per hour).
- 13.3. There has only been an expression of interest from Sue Dray.
- 13.3.1. The Councillors considered the application from Sue Dray and as she had been their clerk previously it was decided that she would be perfect for the position. Councillor Stubbs proposed and Councillor Harker seconded the motion and all voted in favour. She will start on the 5<sup>th</sup> of June. The current clerk will update her on any changes on the laptop, update the payroll company and it was agreed to add her to the bank account as the new administrator/signatory.
- 13.4. Due to finding a replacement clerk there was no need to discuss this item.

**14. Financial**

- 14.1. There was nothing additional.

**14.2. To approve the following amounts to Payments**

L Bridge	Salary April	£203.53
St Mary's Church	Invoice for the meetings Dec, Feb and March	£60.00

**Payments made/amendments**

N Barningham	Repayment of expenses	£25.00
Vision ICT	Annual Invoice	£225.70

Proposed and Seconded by Councillors Harker and Councillor Stones.

**14.3. Payments received – None**

<b>Main Account Balance on 28<sup>th</sup> March 2023</b>	£5,649.93
<b>Bench Account on 28<sup>th</sup> March 2023</b>	£1,138.03
<b>Arkengarthdale Emergency Community Fund on 28<sup>th</sup> March 2023</b>	£801.83

**15. Highways**

- 15.1. The roadworks in Richmond, Cravengate from the 27<sup>th</sup> of February were noted.
- 15.2. The reporting of two potholes west of Becks Crook Bridge was noted.
- 15.3. The road works on the Marske to Downholme road were noted.
- 15.4. The verge works from Marrick to Reels Head starting on the 22<sup>nd</sup> of March for 5 days was noted.

**16. Streetlights – Nothing new to report****17. Correspondence**

- 17.1. The request to deposit soil which had come from digging out foundations, was considered but as the Parish Council do not own the land along the river, they are unable to give permission for this.
- 17.2. The email from YLCA about legislating on behalf of the Parish Council about any issues they had was noted.

- 17.3. The Two Dales Crime Report for January and February was noted.
- 17.4. The National Park's newsletter was noted.
- 17.5. The YLCA training courses and various other emails were noted.
- 17.6. The bulletin from NALC's Chief Executive was noted.
- 17.7. The Zoom engagement meeting with Yorkshire and Humberside Climate Commission on 23 March was noted.
- 17.8. The Upper Dales Area Partnership meeting at the Memorial Hall in Reeth on Wed 15<sup>th</sup> May was noted.
- 17.9. The email about the North Yorkshire UK Shared Prosperity Fund was noted.
- 17.10. The Richmond Area Constituency Committee meeting on the 22<sup>nd</sup> of March was noted.
- 17.11. The YDNP Local Plan consultation on future housing development sites was noted.
- 17.12. The update on the A66 Northern Trans-Pennine project was noted.
- 17.13. The survey about Health Inequalities in Rural Communities was noted.
- 17.14. The email from North Yorkshire Council and the continuation of services from the 1<sup>st</sup> April was noted.
- 17.15. The update about Let's Talk Climate Change from North Yorkshire Council was noted.

#### **18. North Yorkshire Council report**

- 18.1. Due to Councillor Peacock not being able to attend the meeting there was no report.

#### **19. Future Meetings**

- 19.1. The date of the next meeting is 5<sup>th</sup> June which will be the Annual Parish Council Meeting, at 7pm in St Mary's Church.

**The meeting finished at 8.34 pm**