

## ARKENGARTHDALE PARISH COUNCIL

Clerk to the Council – Lisa Bridge  
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### Annual Meeting of the Parish Council

#### AGENDA for Monday 5<sup>th</sup> June 2023 at 7.00 pm, to be held in St Mary's Church, Arkengarthdale.

1. Election of Officers and Declarations of Acceptance
  - 1.1 Chairman
  - 1.2 Vice-Chairman
2. To sign Declarations of Acceptance and Notification of Pecuniary and Other Interests, which will be redacted before they are put on the website and sent to North Yorkshire Council.
3. Appointment of one Parish Councillor, as a voting representative of the Parish Council, at the YLCA Branch Meetings in their area.
4. To receive apologies for and approve reasons for absence
5. To receive any declarations of interest not already declared under the council's code of conduct or members' Register of Disclosable Pecuniary Interests.
6. Appointment of the clerk.
7. To confirm the minutes of the Annual Meeting of the Parish Council held on Monday 16th May 2022 in St Mary Church as a true and correct record (attached).
8. To confirm the minutes of the Annual Meeting of the Parish held on Monday 16<sup>th</sup> May 2022.
9. To confirm the minutes of the Annual Meeting of the Parish held on Monday 3<sup>rd</sup> April 2023.
10. To confirm the minutes of the general meeting held on Monday 3<sup>rd</sup> April 2023 as a true and correct record (attached).
- 11. Banking Arrangements**

To agree on the banking arrangements for the year and to agree on any changes to the nominated signatories.

  - 11.1 To consider adding Sue Dray as an authorised signatory to all bank accounts, already confirmed in Minutes 230403 Item 13.3.1
  - 11.2 To consider removing Lisa Bridge as a signatory from all bank accounts
  - 11.3 To consider adding Sue Dray to Bankline
  - 11.4 To consider removing Lisa Bridge from Bankline and the bank accounts
  - 11.5 To confirm this is in addition to the existing signatories Councillor Stubbs and Councillor Atkinson.

**12. Public session.****13. Annual Governance and Accountability Return:**

- 13.1** To receive a Statement of accounts to 31 March 2023 and to agree on the exemption from External Audit.
- 13.2** To approve Section 1 Annual Governance Statement 2022/23 for Arkengarthdale Parish Council (Section 1, page 4 of the Annual Governance and Accountability Return 2022/23)
- 13.3** To approve Section 2 Accounting Statements 2022/23 for Arkengarthdale Parish Council (Section 2, page 5 of the Annual Governance and Accountability Return 2022/2023)
- 13.4** To decide upon the “period for the exercise of public rights” during which the accounting records are available for inspection by any interested members of the public. This year it can be any 30 working-day, (6 weeks), the period which has to include 3rd – 14<sup>th</sup> July. The suggested period for this is 3<sup>rd</sup> July to the 11<sup>th</sup> August 2023.
- 13.5** To approve the publication of documents required by Accounts & Audit Regulations 2015 on a public website.
- Annual Internal Audit Report 2022/23
  - Section 1 – Annual Governance Statement 2022/23
  - Section 2 – Accounting Statements 2022/23
  - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.
  - Certificate of Exemption – AGAR 2022/23 Form 2
- 13.6** To thank David Williams for carrying out the internal audit and consider making a donation to Reeth & District Community Sports Club Ltd.

**14. Maintenance Arrangements** to review remuneration for the following arrangements:

- |             |  |         |
|-------------|--|---------|
| <b>14.1</b> | Grass Cutting  | £800.00 |
|             | Note – Greenkeeper’s hourly rate has been increased to £18.00 as per April Minutes Item 12.4 |         |
| <b>14.2</b> | War Memorial Maintenance   | £40.00  |
| <b>14.3</b> | Seat and bench repair  | £700.00 |

**15. To receive information on the following ongoing issues and decide further action where necessary:****15.1 B4RN**

- 15.1.1 To note that as per the email from B4RN, voucher priority was granted for Arkengarthdale and they also got a pre-registered package which is specific project area approval. However, their application for Reeth was rejected which, as they need this as a stepping stone for Arkengarthdale’s installation, would cause a delay. They are in discussions with the government department responsible to resolve it.

**15.1.2 Commercial Mobile Signal.**

- 15.1.2.1 To consider the letter received from Rishi Sunak stating that he had received a quarterly update from the Home Office and the switch-on date for the mast had been pushed back to the first quarter of 2024.

**15.2 St Mary's Community Hub**

- 15.2.1 To note the next payment of £20,505.16 has been received and sent to them making a total of £29,062.59 in grant payments.
- 15.2.2 To note another payment of £9,281.32 has been received making a total of £38,343.91 in grant payments.

**15.3 Langthwaite Pinfold**

- 15.3.1 To note there are no further updates. **Ongoing.**

**15.4 Garbutt's Cottage, The Green, Langthwaite Streetlight No. 3 Ref no.**

- 15.4.1 To note the unit is now working.

**15.5 Riverside/road wall at Whaw, 101009253520**

- 15.5.1 To note the clerk requested an update on the 18<sup>th</sup> of May from Highways/Steve Barker. **Ongoing.**

**15.6 Drainage at Rydal House, CB Yard, 101009714648**

- 15.6.1 To note check for any updates about the work being completed.

**15.7 Drainage, Old Vicarage, Langthwaite, 101009802981**

- 15.7.1 To note or consider check for any updates about the work being done. The last email was trying to arrange a meeting with a Councillor.

**15.8 Whaw Bridge, 101009947006 or 101009948144**

- 15.8.1 To consider any progress made to repair the damage caused by a vehicle to the bridge,

**15.9 Various Potholes**

- 15.9.1 To note any update to pothole ref West of Crooks Bridge, 101009817980 & 101009906828. Highways state they have no plans to repair this but are aware of the issue.
- 15.9.2 To note any updates about potholes from Whaw to Eskeleth, 101009922546 reported by the clerk 18<sup>th</sup> April
- 15.9.3 To note the potholes on the Kitley Hill Cottage track, 101009927128 have been reported.
- 15.9.4 To note that the pothole at the entrance to the CB Yard has been reported, 101009972737.
- 15.9.5 To consider any updates to the potholes around the dale.

**16. Benches**

- 16.1 To consider any updates about the bench maintenance inspection.
- 16.2 To consider the draft Bench Policy and where to adopt it.
- 16.3 To note or consider any update about the Adam Hollingsworth bench.
- 16.4 To consider the location of the Crolla Bench is below Bouldershaw Farm near a small bridge. The clerk has contacted Stephanie Crolla to ask her for an update.

**17. Arkengathdale Community Emergency Plan**

- 17.1** To consider the information that Rik Lewis and Debra Southwell have about the Melbecks Emergency plan and other related information.
- 17.2** To consider what action the Councillors want to take.

**18. To discuss and approve other parish council policies.**

- 18.1** To consider the Bench Policy and whether to adopt it.
- 18.2** To consider the Website Policy and whether to adopt it.
- 18.3** To consider adopting the North Yorkshire Code of Conduct and Complaints procedure, as your own.

**19. To consider and decide upon the following planning applications.**

- 19.1** There are no planning applications.

**20. To receive the following planning decisions/information.**

- 20.1** To note Yorkshire Dales National Park's notification about a crown reduction of an ash tree at The White House, Arkle Town.

**21. Matters requested by Councillors.**

- 21.1** To consider paying The Red Lion the Coronation grant of £174.00 plus £26.00 to round it up to £200.00 (SS)
- 21.2** To note that work has been started installing electric car charging points in Langthwaite car park by North Yorkshire Council and will continue to progress between them and Northern Power Grid, with completion possibly in the first quarter of 2024.

**22. Matters requested by the Clerk.**

- 22.1** To consider the email received from Vision ICT about the upgrade to Google Analytics replacing it with GA4 at a cost of £40.00.
- 22.2** To note that the clerk will share the information she receives after attending the course The Government's Planning Reforms – What Local Councils Need to Know Webinar on the 24<sup>th</sup> of May.

**23. Financial matters:**

- 23.1** To consider the community defibrillator which needs replacing. Councillor Peacock has offered some grant money from her locality fund. Also, the quote for a replacement has been submitted to Lucy at Sustainable Communities. A proforma invoice has also been received from Wel Medical for £500.00 plus VAT. This has been forwarded to Councillor Peacock to enable her to submit her claim which she maybe able to give us earlier than expected.
- 23.2** To consider a quote received to repair and repaint the Cenotaph railings for £140.00
- 23.3** To consider the quote received to repair 2 benches on High Green Langthwaite, to remove, clean paint and refit, for £300.00. There may be an additional cost for more paint.
- 23.4 To resolve to make the following payments:**

L Bridge Salary	May Salary and to the 9 <sup>th</sup> of June by bacs monthly	£203.53 plus part month unknown
Lime Stone Chippings	For Langthwaite Pinfold area	£50.74
YLCA	Membership Inv.	£130.00
Zurich Insurance	Town and Parish Ins Policy	£257.60
Barker Partnership	Annual Payroll Invoice	£288.00
Coleman & Richardson	Initial Pinfold clear and repair	£1,200.00
Coleman & Richardson	Renovation of the Pinfold Wall	£750.00

**23.5 To note the following receipts to the Main account**

**23.6 Account balances**

Main account 46173196 balance as of 30.05.23	£14,698.19
Reserve Bank Account (Seat) 46173374 as of 30.05.23	£1,139.89
Arkengarthdale Emergency Community Fund as of 30.05.2023	£5,303.66

**24. Highway matters:**

- 24.1** There are no notifications.

**25. Streetlights:**

To note nothing new to report.

**26. To consider the following new correspondence received, and decide what action where necessary:**

- 26.1** To consider the Yorkshire Dale National Park, Changes to Boundaries North and South Langthwaite email, and the statement in reply from the councillors for approval, see below.
- 26.2** To note the email from a resident about the boundary changes and his concerns about the open spaces change.
- 26.3** To consider entering the Richmond Rotary Best Kept Village 2023.
- 26.4** To consider the email from a resident about Verge Cutting and if the Council is addressing the Biodiversity Emergency in any other way.
- 26.5** To note the Two Dales Crime Report for April 2023.
- 26.6** To note the National Park newsletter.
- 26.7** To note the YLCA training courses and various other emails received.
- 26.8** To note NALC's Chief Executive bulletins.
- 26.9** To note the invitation to attend Parish Forum Meeting on 23<sup>rd</sup> May at Thoraby Village Hall.
- 26.10** To note the latest updates from National Highways about the A66.
- 26.11** To note the 2023 North Yorkshire Council Community Awards have been launched and nominations can be submitted.
- 26.12** To note that the clerk has requested BT repaint the kiosk in Langthwaite and they have said it is on their program of works and will possibly take place before the end of September.
- 26.13** To note the North Yorkshire Bring Me Sunshine Dementia Strategy events in June, the Richmondshire one is on the 23<sup>rd</sup> of June between 10.30 am and 12.30 pm.
- 26.14** To note the NALC's call for information to help them with a planning case study.
- 26.15** To note the invitation to a Zoom meeting with Assistant Constable Scott Bisset on the 12<sup>th</sup> of July 2023 at 6.30 pm.
- 26.16** To note the Making Space for Nature event on the 1<sup>st</sup> July at 10am – 3pm in Addingham, West Yorkshire.
- 26.17** To note North Yorkshire Council's Let's Talk Transport launch on 22<sup>nd</sup> May until 17<sup>th</sup> July.

**27. North Yorkshire Council report (YP)**

- 27.1** To receive the North Yorkshire Council Report.

## **28. Future meetings**

**28.1** Date of the next meeting, Monday 7<sup>th</sup> August 2023, in St Mary's Church at 7pm.

### **25.1 Statement from Councillors regarding the YDNP, Changes to Boundaries North and South Langthwaite**

Q1. No housing development sites have been identified. The boundaries are drawn so tight around existing properties preventing meaningful development.

The former Arkengarthdale Primary School Playing Field (shaded green on Map 52 and not shaded green on Map 56 Northern boundary) is not considered to be appropriate for development due to the loss of view to Scar House and Hillside much admired by local residents and visitors alike.

The recent Planning Application from the CB Hotel to build staff accommodation on the land created a considerable amount of local interest. Whilst the Parish Council felt it was important to support local businesses and that the revised plans had gone a long way to addressing previous concerns regarding the appearance of the proposed building, given the level of the local objection, it was felt the development should be sited closer to the CB Hotel.

We are concerned about changes to the plan with regards to opening the flood gates for new housing developments popping up on greenfield land and therefore the areas chosen should be thought about carefully.

We would prefer to see more development/conversion of redundant, existing buildings.

Q2 Are there any alternative sites that should be considered for housing development?

Adjoining small unused field south of Langthwaite car park.( owned by North Yorkshire Council)

Land North West of Arkengarthdale Methodist Church Langthwaite planning ref R/01/161

Q3 Are the housing development boundaries shown on the accompanying maps (56) appropriate? If not what changes are needed and why?

The proposed boundaries are drawn so tight around existing properties that there is little or no room for development.

Areas that allow affordable housing for a sustainable future and help reduce our aging population need to be identified.

Q4 Are the important open spaces identified on the accompanying maps appropriate? If not, what changes are needed, and why?

The open spaces identified are appropriate.