

## ARKENGARTHDALE PARISH COUNCIL

Clerk: Susan Dray  
Email: arkengarthdalepc@gmail.com

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Dear Councillor,

You are hereby **SUMMONED** to attend a meeting of **Arkengarthdale Parish Council**, to be held on **Monday 3 November 2025** at 7.15pm at St Mary's Church, Arkengarthdale.

S. Dray (Clerk)  
28 October 2025

### AGENDA

- 54\_25/26 Reminder by the Chair of the Council's expectations for the audio or visual recording of this meeting
- 55\_25/26 Apologies and reasons for absence
  - 55.1 To receive apologies
  - 55.2 To consider approval for the reasons for absence
- 56\_25/26 Declarations of interest
  - 56.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interest
  - 56.2 To receive, consider and decide upon any applications for dispensation
- 57\_25/26 To confirm the minutes of the meeting held on 1 September 2025 as a true and correct record.
- 58\_25/26 Public Session
  - To note or consider the following issues from members of the public:  
None
- 59\_25/26 Arkengarthdale Community Emergency Group (ACEG)/CEP
  - To consider the following matters raised by the ACEG:  
None
- 60\_25/26 Christmas lights
  - To consider arrangements for this year's lights.
- 61\_25/26 Authority owned email domain (gov.uk)
  - To consider a report from Cllr Atkinson on the options and associated costs with switching to a fully managed vs self-managed domain with Vision ICT.

- 62\_25/26 Clerk's report
- 62.1 To note the police report for the period Aug-Oct 2025
  - 62.2 To note the public notice and agenda of the NYC Richmond (Yorks) Area Committee meeting on 15 September 2025 at County Hall, Northallerton (circulated on 9/11/25).
  - 62.3 To consider an invitation for 2 council representatives to attend the YDNPA Autumn Parish Forum (online via Teams) on Tuesday 4 November at 7pm.
  - 62.4 To note a request from a visitor to site a bench in Arkengarthdale.
  - 62.5 To note the agenda and papers of the YLCA Richmondshire Branch meeting on 13 October 2025 at Scotton Village Hall (circulated to councillors 6/10/2025)
  - 62.6 To note the agenda for Richmondshire (Yorks) Parish Liaison meeting at Bedale on 29 October 2025. (Circulated to councillors on 21/10/25)
- 63\_25/26 Business Continuity Plan  
To consider and approve the draft Business Continuity Plan
- 64\_25/26 Matters requested by Councillors  
None
- 65\_25/26 Planning  
To consider the following planning applications:  
None
- 66\_25/26 County Council report  
To receive a report on County matters from Councillor Peacock
- 67\_25/26 Highways
- 67.1 To note the public notice (circulated to residents on 18/9/25) informing of 4 road closures in Arkengarthdale/Tan Hill before Christmas, and the subsequent arrangements for access to affected properties.
  - 67.2 To note a complaint received from a resident about the gutter on the Arkengarthdale Road at CB Yard.
  - 67.3 To note any updates or response from Highways following a further reminder about the fence at Whaw.
  - 67.4 To consider a complaint from residents about overhanging trees along the verge between Arkle Town and Langthwaite which have caused an accident, and also trees at Lion House overhanging the road causing an obstacle for large vehicles.
- 68\_25/26 Financial matters:
- 68.1 To note the following bank balances as at 28 October 2025:
 

Current account	£4698.87
CEP account	£ 779.37
Seat Maintenance account	£ 20.02
Liquidity Manager Seat Maint. account	£1196.12
  - 68.2 To note the following payments made since the last meeting
 

S Dray	salary Aug & Sept	£530.40
Stubbs Electricals	MS Office Licence	£119.99
Royal British Legion Poppy Appeal	Wreath	£ 30.00

68.3 To resolve to make the following payments:

Vision ICT	domain switch (to pay April 2026)	£265 <u>or</u> £250 + £215
S Coleman	grass cutting	£769.50
S Atkinson	IT support	invoice pending

68.4 To note the following receipts at 28 October 2025:

Precept second instalment	£2975.00
HMRC VAT refund	£ 453.37
Interest on CEP account for Aug & Sept	£ 1.42
Interest on Seat Maint account for Aug & Sept	£ 0.04
Interest on Liq. Mgr Seat Maint for Aug & Sept	£ 6.37

68.5 To note a statement of receipts and payments for the second quarter

68.6 Bank reconciliation

To check bank statements against the spreadsheet and to sign spreadsheet.

68.7 Budget setting for 2026/27 precept

To consider and approve the draft budget and the precept amount for 2026/27.

69\_25/26 Date of next meeting: **Monday 5 January 2026**, in St Mary's Church at 7.15pm

Please email the clerk if you are unable to attend: Susan Dray [arkengarthdalepc@gmail.com](mailto:arkengarthdalepc@gmail.com)