

## To members of Arkengarthdale Parish Council

You are hereby **SUMMONED** to attend the meeting of  
Arkengarthdale Parish Council on Monday 7 August 2023 at 7.00pm  
at St Mary's Church, Arkengarthdale

S.Dray, Parish Clerk, 2 August 2023

### AGENDA

**1. Apologies for absence**

**2. Declarations of interest**

**3. Minutes**

To approve the draft minutes of the Annual Parish Council meeting held on 5 June 2023 (*attached*)

**4. Public Session**

To receive or consider statements, questions and/or correspondence from members of the public.

**5. Community Emergency Plan**

To receive and consider a report from Rik Lewis and Debra Southwell on the requirements for developing a community emergency plan for Arkengarthdale, and to consider an offer of support from the National Flood Forum.

**6. Budget**

To consider and approve the budget for 2023/24.

**7. Gifting policy**

To consider a draft grant/gift policy in light of the agreed donation for the new defibrillator.

**8. Bench policy and survey**

**8.1** To note the updated Bench Survey and to consider and approve the Bench Policy provisionally adopted at the last meeting in the light of information about liability from the Insurers and YLCA, and then to consider and amend the asset register (with reference to the updated Bench Survey).

**8.2** To consider a quote received for the refurbishment of 2 benches on High Green in light of (a) the Bench Policy and (b) the previous resolution of a maximum limit of £150 per bench; and to consider the budget for grass cutting around benches, and maintenance of Langthwaite Pinfold in the light of the Bench survey and Policy.

**9. Ore Cart**

To receive a report on the broken Ore Cart on High Green, and to consider options for repairing it, including a quote received from S.Coleman & A.Richardson.

**10. Salt bin, Langthwaite**

To consider a quote received from S.Coleman & A.Richardson to remove ivy covering the salt bin at the foot of High Green.

**11. Tree pruning on High Green**

To note a request from Northern Powergrid for approval for tree pruning next to Garbutt Cottage on the grounds of health and safety to be carried out in July.

## 12. Mobile phone coverage

To note a response from Rishi Sunak following up on correspondence with the clerk and the chair about the mobile phone mast at Seal Houses.

## 13. IT issues

**13.1** To consider a proposal to move to Microsoft Office 365 either in October 2023 or when support for Office 2019 ends c.2025;

**13.2** To approve a request to re-purchase Norton antivirus software licence in Dec 2023.

## 14. Correspondence received

**14.1** To consider submitting a response to NYC's review of local bus services. Deadline: 6/9/23;

**14.2** To consider submitting a response to a stakeholder survey for the development of a new Local Transport Plan for North Yorkshire. Deadline: 11/08/23;

**14.3** To note the YDNPA Planning Training session for Parish Councils on 19/10/23 via Zoom, and to consider attending;

**14.4** To note the response from NYC following a request from a resident of Booze for NYC to provide a solution to the mis-use of the Booze Residents' bins in Langthwaite carpark;

**14.5** To note grateful thanks from David Williams on behalf of Reeth and District Sports Club for the donation;

**14.6** To note the next YLCA Councillors' Training Session: 'Off to a Flying Start' on 26 & 27 September 6.30-8.30pm via Zoom;

**14.7** To note the publication of the 2023 Annual Report of the Yorkshire Dales National Park Management Plan;

**14.8** To note an invitation to the Joint Annual Meeting of the YLCA on 22 July 2023, and to note that apologies for absence were sent;

**14.9** To note the police monthly report for June/July 2023;

**14.10** To note the YLCA publication list for Good Councillor's Guides 2023 and order form;

**14.11** To note the new Parish Charter from NYC;

**14.12** To note the July 2023 edition of the Richmondshire Area Business Newsletter.

## 15. Highways

**15.1** To receive an update from the vice-chair on a site meeting with Highways on 15 June 2023 in relation to the bridge and riverside at Whaw and numerous potholes along the Arkengarthdale Road and on Stang Top, as well as drainage issues in the dale;

**15.2** To note road closure at the watersplash, Bouldershaw Road, 24 July -11 August 2023 for storm damage repairs.

## 16. Planning

**To note the following planning issues dealt with between meetings:**

**16.1** Planning Application R/01/70A - Full planning permission for demolition of existing outbuildings and erection of single storey extension, and change of use of agricultural land to domestic at Braeside, Arkle Town, Langthwaite, DL11 6RB. Received 5/6/23. Deadline for comments was 26/6/23;

**16.2** R/01/154B - Section 73 application to remove Condition 6 (landscaping details) of R/01/154 (Full planning permission for installation of a 15m monopole mast on a concrete base with 3 no. pole mounted antennas, 2 no. 0.6m transmission dishes, 1 no. 1.2m ground based satellite dish, equipment cabinets and generator within a dry stone walled enclosure and ancillary development thereto also relates to non material amendment R/01/154A/MNR) at Land at High Seal Houses Farm, Arkengarthdale, Richmond, North Yorkshire, DL11 6RP. Received 16/6/2023. Deadline for comments

was 07/07/2023;

**16.3** To receive a report from the Vice chair on the representation made by the Parish Council on behalf of the community in relation to the CB Inn application R/01/31R at the Planning Committee held on 11 July 2023 and to note a message of thanks from the owners of Croft House.

## 17. North Yorkshire Councillor's report

To receive a report from the NY Councillor.

## 18. Clerk's contract

To agree the contractual terms and conditions for the new clerk and to consider a proposal from the Clerk to attend a training course.

## 19. Financial matters

**19.1** To note bank balances as at 31 July 2023:

Current Account	£7191.05
Community Emergency Account	£ 811.77
Seat Maintenance Account	£1142.08

**19.2** To note and approve the following expenditure:

S Dray	Salary June & July 2023	£ 407.06
L Bridge	Salary 1-9 June 2023	£ 65.13
S. Atkinson	IT support	£ 90.00
Arkengarthdale Defib Fund	Grant	£ 200.00

**19.3** To note the following payments made since the last meeting:

St Mary's Church	Grant payment 91126	£9544.41
Two Dales Football Club	Contribution for audit 2021/22	£ 50.00
Vision ICT	Google Analytics upgrade	£ 48.00

**19.4** To note the following receipts:

NYC	St Mary's Grant payment 91126	£9544.41
NYC	Locality Budget - Grant (Defibrillator)	£ 350.00

**19.5** To consider options for a savings account with a higher interest rate;

**19.6** To consider setting up a monthly SO for the clerk's salary;

**19.7** To note that the next invoice for meeting room hire will not be received until December 2023;

**19.8** To note confirmation from PKF Littlejohn of receipt of notification of exempt status for year ending 31/3/2023.

## 20. Meeting dates for 2023/2024

To confirm meeting dates for the rest of the year to May 2024, to include the following:

Monday 2 October 2023

Monday 4 December 2023

## 21. Date of next meeting: 2 October 2023

Please email the clerk if you are unable to attend: Susan Dray [arkengarthdalepc@gmail.com](mailto:arkengarthdalepc@gmail.com)